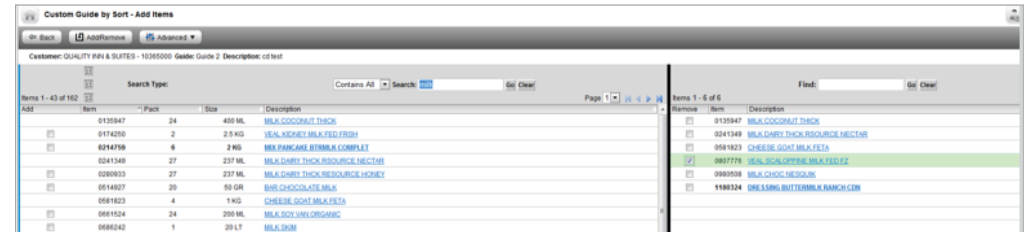


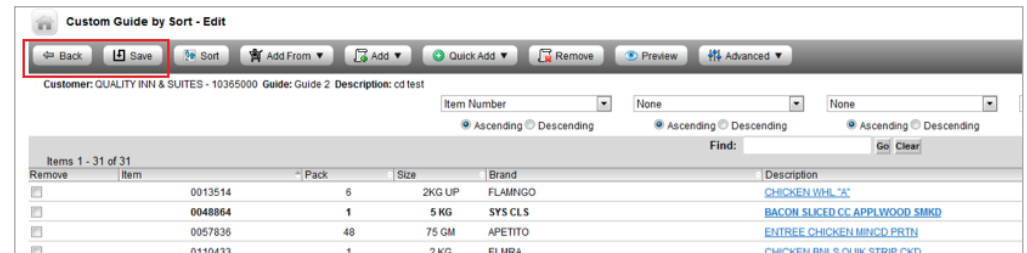


Completing a Search

The search can be done for whatever items needed for the template. After clicking the Add/Remove button, the next search can be done again.



To exit the search, click on Back to return to the template with the added items. Click Save to save the custom guide.



Importing a File

To import a file to use for the custom guide, create the guide and name it. Choose Create from: Import File. Click on browse and choose the file needed to import. (Import file needs to be in a certain format – either .csv or .txt) Then click on Create.

